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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF CORRECTIONS  
LANSING

DANIEL H. HEYNS  
DIRECTOR

**DIRECTOR'S OFFICE MEMORANDUM 2013 - 28**

**EFFECTIVE:** January 1, 2013

**DATE:** December 13, 2012

**TO:** Executive Policy Team  
Administrative Management Team  
Wardens

**FROM:** Daniel H. Heyns, Director

**SUBJECT:** Detroit Reentry Center

**SUPERSEDES DOM 2012-34R (effective 10/31/12)**

To enhance public safety and meet the Department's need for additional secure beds to house parole violators in Metro Detroit, the Department has converted the Ryan Correctional Facility to a facility operated by Field Operations Administration (FOA). The new facility is called the Detroit Reentry Center (DRC) and houses parolees who are required, as a special condition of parole, to participate in and satisfactorily complete residential reentry programming as well as parolees who are believed to have violated a condition of parole and are being considered for parole violation revocation proceedings or other appropriate response (e.g., community mental health or substance abuse residential programming). Also within DRC are one or more housing units as identified by the Deputy Director of Correctional Facilities Administration (CFA) that will house prisoners. The DRC Warden provides on-site administration of these housing units.

DRC operates as a correctional facility. Therefore, all Department policies and procedures that applied to the Ryan Correctional Facility apply throughout DRC. This includes all Department policies and procedures that apply to prisoners unless otherwise determined by the FOA Deputy Director or designee. (For purposes of applicable policies and procedures, references to CFA wardens include the DRC Warden; references to prisoners include DRC parolees.) This also specifically includes PD 04.04.100 "Custody, Security, and Safety Systems". PD 06.03.104 "Residential Reentry Program Facilities" sets forth additional requirements for parolees required to participate in and satisfactorily complete residential reentry programming at DRC as a special condition of parole.

PD 04.02.105 "Prisoner Funds", Paragraph MM identifies how funds in a prisoner's trust account is to be processed when the prisoner paroled to a residential reentry program facility. When a prisoner paroled to DRC for such programming, the funds in the prisoner's trust account shall be used to satisfy

any remaining institutional debts. The balance of any subsequent funds received for credit to the account shall be forwarded within the time periods set forth in Paragraph GG of PD 04.02.105 after satisfying any remaining institutional debts. Upon release on parole to the community, any remaining balance shall be loaded on a release debit card unless cash is approved by the FOA Deputy Director or designee.